

The Restoration & Archiving Trust

Application for prints for private study and research

PLEASE USE BLOCK CAPITALS Name	Date ordered		
Address	For office use only		
Email address	Payment received		
Telephone no.	Date despatched		
	Receipt number		
Image number & details	Size	No. of prints	Cost £ p
Total			
Postage & packing			
Total enclosed			

<p>Declaration</p> <p>I, the applicant, hereby certify that the copies supplied to me by the Restoration & Archiving Trust are required for the purposes of private study/research only. I undertake that they will not be published, duplicated or reproduced in any way (including electronic use), or sold to other users, unless prior permission is obtained from the Restoration & Archiving Trust. I understand that in the event of reproduction a fee is payable.</p> <p>Signature Date</p>

ORDERING PRINTS

All prints are supplied for private use only and can be ordered using this form, which must be signed before an order can be completed.

PRICES

Prints are available from the Restoration & Archiving Trust in the following sizes:

Black & white		Colour	
5" x 7"	£3.00	5" x 7"	£4.00
10" x 8"	£5.00	10" x 8"	£6.00

All prints are produced on specialised equipment at Kidderminster Railway Museum that outputs traditional photographic quality prints.

In producing 10 x 8 prints from 35mm film images there will be band of blank paper top & bottom on the finished print unless the width of the original image can be cropped without losing significant detail.

All cheques should be made payable to 'The Kidderminster Railway Museum'
Payment must be made in advance for all orders.

POSTAGE AND PACKING

All orders are despatched in stiff backed envelopes or tubes. Please add the following charges for postage & packing to any order.

£1 for orders below £10.00

£2 for orders from £10.00 to £25.00

£3 for orders from £26.00 to £50.00

£4 for orders from £51.00 to £75.00

Postage is charged at incremental rates on larger orders, whilst orders from overseas are charged at double these rates.

Orders can take up to 3 - 4 weeks.

REPRODUCTION

Permission must be obtained in advance if photographs are to be reproduced in any form.

ADDRESS

All orders and other correspondence should be addressed to:

Kidderminster Railway Museum
Photographic Department
Station Approach
Comberton Hill
Kidderminster
Worcs. DY10 1QX
UK